

*Eagle Cycling Club*  
*Payment Voucher*  
2012

Amount \$ \_\_\_\_\_ Today's Date \_\_\_\_\_

What Purchased \_\_\_\_\_

Where Purchased \_\_\_\_\_

If for an event, what event? \_\_\_\_\_ Date \_\_\_\_\_

Purchased By \_\_\_\_\_

How did you pay for it?

- |                |                 |
|----------------|-----------------|
| ECC Check      | Personal Check  |
| ECC Petty Cash | Personal Cash   |
| ECC Charge     | Personal Charge |

<u>ECC Treasurer</u>
Cash _____
Check # _____
Date _____
Code to _____

This form is to be used to request reimbursement for expenses incurred on behalf of the Eagle Cycling Club. This completed form, together with supporting documentation, should be submitted to the club treasurer. It can be mailed to: Treasurer, Eagle Cycling Club, 3335 Solano Avenue, Napa CA 94558, or left at Bicycle Works. A stamped, self-addressed envelope for mailing your check will be appreciated.